

**JOB POSTING**  
**Part-time Kitchen Assistant Position**  
July 2014

**Kitchen Assistant:** Assist in providing daily meals for people struggling with homelessness, poverty, mental illness, addiction and other personal crises. Work as part of a team in the kitchen with food preparation, carry out specific cleaning and maintenance tasks, move and lift delivered items in the warehouse, and other duties as a shift mandates. Must be calm in a hectic environment and comfortable working with a diverse population, compassionately and creatively adapting to the needs of our members (those we serve).

**Hours:** This is a part-time position. Hours will vary - facility is open 6:30 a.m. – 5:30 p.m. seven days/week

**Requirements**

1. Possess a strong interest in food and all that is involved in healthy meal preparation
2. Demonstrate a strong work ethic, and the ability to work effectively with a team
3. Loves to learn and takes direction with a smile
4. Demonstrate an understanding of organizational skills and time management
5. Have comfort with learning correct basic knife and other kitchen skills
6. Approaches every shift with enthusiasm; loves functioning in a high energy, fast paced and sometimes stressful environment
7. Have commitment to the highest level of food sanitation practices at all times
8. Have an understanding and compassion toward people experiencing poverty, substance abuse, and mental illness
9. Maintain a positive attitude toward life and work
10. Ability to effectively manage your emotions in the workplace
11. Excellent attendance and punctuality

**Desired Characteristics for this position are:**

- Is trustworthy and has an extremely high level of integrity
- Loves to clean and organize
- Consistently meets commitments in a timely and professional manner
- Is comfortable following established systems
- Is eager to constantly learn and is good at solving problems
- Welcomes challenges and asks for help when needed
- Takes constructive criticism well and is comfortable going direct when problems arise
- Is able to work independently as well as be an integral member of a team
- Is attracted to diversity in all aspects of the workplace- food, people and culture

**Specific requirements:**

- This job has some special requirements including mandatory drug screening and background check.
- This job regularly requires the employee to stand for long periods of time, as well as the ability to lift up to 50 lbs pounds with frequent reaching and bending.

**Wage:** \$8.26/hour

**To apply:** Please submit written letter of interest and résumé to Kitchen Manager, 440 N. Church Street, Kalamazoo, MI 49007 or email [kitchenmanager@ministrywithcommunity.org](mailto:kitchenmanager@ministrywithcommunity.org)

**Deadline:** until filled

M/F/D/V